



**JULY 1, 2018 – JUNE 30, 2019
ANNUAL ACTION PLAN**

**For the
U.S. Department of Housing and Urban Development
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
(CDBG)**



Adapted June 27, 2018

Annual Action Plan
2018

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of West Sacramento (City) became eligible to receive federal Community Development Block Grant (CDBG) Entitlement funding from the U.S. Department of Housing and Urban Development (HUD) in fiscal year 2016/2017. In accordance with HUD regulations, the City developed a five-year Consolidated Plan examining the needs of low-income persons and neighborhoods, and setting goals for the use of CDBG funding. The consolidated planning process honors community connections established during previous outreach efforts and builds upon the community concerns voiced during the citizen participation process. The consolidated plan process included: a review of previously collected data, recent census data and other available data; citizen input received from focus groups; presentations to City Commissions, the City Council and interested groups; and three public hearings. The final draft of the Consolidated Plan identified four goals to be addressed within the five-year period:

Consolidated Plan Goal #1 (High Priority): Reduce the incidence and impact of homelessness.

Consolidated Plan Goal #2 (High Priority): Achieve goals in the HUD Challenge Grant funded Washington Realized: A Sustainable Community Strategy.

Consolidated Plan Goal #3 (Low Priority): Strengthen economic opportunities for lower-income households.

Consolidated Plan Goal #4 (Low Priority): Affirmatively further fair housing compliance.

The City of West Sacramento's 2016-2020 Consolidated Plan was adopted by the West Sacramento City Council on July 20, 2016 and approved by HUD.

For each year of the Consolidated Plan, the City must develop an Annual Action Plan detailing how CDBG funds will be used to meet the Consolidated Plan's goals. Once an Annual Action Plan is adopted, the federal CDBG Entitlement funding from HUD is distributed to the City on a fiscal-year basis (July-June). At the beginning of each fiscal year, the City is allocated its yearly award and required to use its funds as prescribed within the Annual Action Plan.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2018/2019 Annual Action Plan outlines activities to be accomplished during the third year of the five-year Consolidated Plan. The City's 2018/2019 CDBG funds and program income will be used for the following activities:

- Permanent Supportive Housing Project (Consolidated Plan Goal #1): Up to \$625,295 will be used in conjunction with monies from the City's 2017/2018 CDBG allocation to help fund the development of up to 85 units of permanent supportive housing targeted to persons experiencing homelessness and persons at-risk of homelessness. The 2018/2019 allocation will go directly to help fund the following activities: acquisition of real property suitable for the project, and clearance of the existing buildings located on the project site.
- Fair Housing Services (Consolidated Plan Goal #4): Up to \$21,000 will be used to provide fair housing services including outreach, counseling, education, testing and enforcement, in addition to landlord/tenant dispute resolution to reduce discrimination in housing and to reduce the incidence of homelessness due to avoidable evictions.
- Regional Analysis of Impediments to Fair Housing (Consolidated Plan Goal #4): General administration funding will be used to participate in the development of a Sacramento regional Analysis of Impediments to Fair Housing. This activity will allow the City to analyze the barriers residents are facing when trying to obtain housing. Deliverables for this activity include a regionally-distributed survey, community outreach events and a final Analysis of Impediments to Fair Housing report.

In addition to CDBG funding, the City will leverage local and State resources to accomplish the following goals:

- Employ a full-time City Homeless Coordinator to provide outreach, referrals and case management to homeless persons (Consolidated Plan Goal #1).
- Subsidize the overhead at the Fourth and Hope winter shelter program in Woodland (Consolidated Plan Goal #1).
- Provide funding towards the cost of a full-time Yolo County Homeless Coordinator position (Consolidated Plan Goal #1).
- Provide funding for the cost of Downtown Streets Team, a non-profit work experience program to address homelessness (Consolidated Plan Goal #1).
- Substantially complete the Grand Gateway Transportation Infrastructure project serving the southern border of the Washington neighborhood (Consolidated Plan Goal #2).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Prior to fiscal year 2016/2017, the City participated in the State of California Small Cities CDBG Program. Over the years, State CDBG funds were used for a myriad of projects serving low-income residents including: low- or zero-interest loans for housing rehabilitation to homeowners; business loans for expansions creating jobs for low-income persons; replacement of failing septic tanks with hookups to sewer service; construction job training; assistance to first-time homebuyers; construction of infrastructure for affordable housing; rehabilitation of affordable multifamily housing; acquisition and rehabilitation of transitional housing for homeless families; preschool tuition assistance; training and technical assistance for microenterprise business owners; fair housing services; homeless services; the Washington Neighborhood Sustainable Community Strategy; a study of factors contributing to homelessness and the resulting community impacts; and a study of mobile home park issues.

2016/2017 Project Progress to Date:

The City's 2016/2017 federal CDBG Entitlement funding was allocated for design and engineering for improvements to the River Walk Trail from the I Street Bridge north to the Broderick Boat Ramp, located in the Washington Neighborhood (Census Tract 101.01). The improvements will extend the River Walk Trail/levee access road approximately 2,100 linear feet along the levee crown from the existing I Street Bridge northward to the Broderick Boat Ramp. In addition, a high water event route along D Street, 3rd Street, and 2nd Street will also be included in the scope so that the trail maintains connectivity when the portion of trail under the I Street Bridge is inundated. Staff recently received preliminary engineering design drawings that are 60% complete. However, significant regulatory, environmental, and right-of-way hurdles remain. Staff is coordinating with both Union Pacific Railroad (UPRR), United States Army Corps of Engineers (USACE), Department of Water Resources (DWR), and Central Valley Flood Protection Board (CVFPB) for various permits and approvals that will be required prior to construction. Construction is currently anticipated to be begin by 2020. This activity was in support of addressing Consolidated Plan Goal #2.

2017/2018 Project Progress to Date:

Part of the City's 2017/2018 funding was allocated to help acquire property suitable for the development of an initial minimum of 20 housing units targeted to persons experiencing homelessness and persons at-risk of homelessness. The City has since partnered with a non-profit developer to identify a potential site for up to 85 units of permanent supportive housing that would offer low barriers to entry and on-site supportive services to those targeted persons. Part of the City's 2018/2019 CDBG allocation will be used, in addition to the 2017/2018 allocation, to help cover the additional funding gap required to complete the estimated 25-million-dollar project.

Funding from the 2017/2018 allocation was also used for fair housing services, which included outreach, counseling, education, testing, enforcement, and landlord/tenant dispute resolution. These services were offered in order to reduce discrimination and the incidence of homelessness due to avoidable evictions. In addition, general administration funding was used to participate in the development of a Sacramento regional Analysis of Impediments to Fair Housing.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City's Economic Development and Housing (EDH) Commission conducted a public hearing on January 24, 2018 to announce the availability of 2018/2019 CDBG funding and to receive public comments regarding possible activities for funding. On March 6, 2018, a presentation was made to the City's Parks, Recreation and Intergenerational Services (PRIS) Commission to receive Commission feedback regarding possible activities for funding. On May 30, 2018, the EDH Commission conducted a second public hearing to review the first draft of the Annual Action Plan which included the 2018/2019 CDBG allocation amount. On May 11, 2018, staff emailed the first draft of the Annual Action Plan to the Yolo County Homeless and Poverty Action Coalition (the local Continuum of Care). The draft Annual Action Plan was made available for a 30-day public comment period from May 12, 2018 through June 10, 2018. A final public hearing was held before the City Council on June 27, 2018 to review the Annual Action plan prior to its adoption and to provide authorization for submission to HUD for approval.

All public hearings were noticed in the West Sacramento News-Ledger two weeks prior to the meetings and were emailed to interested individuals and agencies including the Yolo County Homeless and Poverty Action Coalition (HPAC), which acts as the local Continuum of Care, and the Bryte and Broderick Community Action Network (BBCAN).

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The most consistently repeated comments received through the citizen participation process concerned the need for housing available to persons experiencing homelessness and those at-risk of homelessness. The 2016-2020 Consolidated Plan identified housing cost burden as the most significant housing issue facing low- and moderate-income West Sacramento households. The impact of affordability is compounded by barriers to housing for homeless persons including transportation costs, poor rental histories, lack of money for rental and utility deposits, and mental health or substance abuse issues that make it difficult to successfully maintain permanent housing. Please see attached documents for public comments received.

Other comments received included the need for:

- Assistance for families with children and the elderly who are at-risk of homelessness, including rapid re-housing funds (see attachments for public comments received)
- Affordable housing for larger families
- An improved West Sacramento distribution site for the Yolo County Food Bank
- Housing rehabilitation assistance
- Retail and grocery stores in the Washington Neighborhood (Census Tract 101.01)
- Services for persons with disabilities
- Assistance for persons economically displaced from the Bay Area to our community
- Continuance of the City's Microenterprise business assistance program

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received through the citizen participation process were evaluated and closely considered by staff. CDBG funds are limited and not sufficient to fund all projects discussed during public hearings and other community outreach efforts. Many suggested activities are eligible for other funding such as Yolo County CalWorks and the City's newly adopted Measure E which will provide funds for homeless services and projects. Projects proposed for 2018/2019 funding further the goals of the City's 2016-2020 Consolidated Plan, do not duplicate projects funded through other sources, and address the most significant needs identified during the citizen participation process.

7. Summary

Citizen participation is critical to the CDBG planning process to identify the most pressing needs of lower-income neighborhoods and persons. The City's 2016-2020 Consolidated Plan citizen participation process included extensive outreach to individuals, non-profit organizations, social service agencies and governmental agencies to ensure the most effective use of scarce local resources to affect long-term, substantial change in the lives of lower-income residents of West Sacramento. The citizen participation process for the 2018/2019 Annual Action Plan builds on the consolidated planning process and exceeds the requirements in the City's Citizen Participation Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WEST SACRAMENTO	Economic Development & Housing Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of West Sacramento Economic Development and Housing Department is the lead agency for the development and implementation of the 2018/2019 Annual Action Plan.

Consolidated Plan Public Contact Information

Amber Whitaker, Community Investment Specialist, Economic Development and Housing Department, City of West Sacramento, 1110 West Capitol Avenue; West Sacramento, CA 95691

Phone: (916) 617-4555

Email: amberw@cityofwestsacramento.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of West Sacramento Citizen Participation Plan outlines the process for development of the Annual Action Plan. At a minimum, the City must:

- Conduct at least two public hearings;
- provide presentations to the Economic Development and Housing Commission and the Parks, Recreation and Intergenerational Services Commission; and,
- draft an Annual Action Plan and make it available for public review and comment for a 30-day period prior to adoption.

The citizen participation process that resulted in the 2018/2019 AAP consultation exceeded the minimum standards in an effort to ensure that the plan is reflective of community needs and substantially furthers the goals in the 2016-2020 Consolidated Plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City is an active participant in the Yolo County Homeless and Poverty Action Coalition (HPAC), which acts as the local Continuum of Care, along with the Yolo County Department of Health and Human Services, the Housing Authority of Yolo County (Yolo County Housing), the U.S. Veteran’s Administration and local health, and mental health and service provider agencies. City staff attends monthly HPAC meetings and is a voting member.

The City of West Sacramento is signatory to the ten-year plan entitled “One Piece at a Time: Ending and Preventing Homelessness for Yolo County Residents” available at www.yolocounty.org.

The City employs a full-time Homeless Outreach Coordinator who provides outreach, referrals and case management to homeless individuals; and acts as the City’s liaison with Yolo County and homeless service providers. The City is very involved with local developers of affordable housing. A member of the City Council sits on the Yolo County Housing Authority Advisory Board and City staff are available to provide technical assistance as needed to developers. The City has provided financial assistance to a number of affordable housing developers over the years. The most recent example is the development of West Gateway Place, a partnership between Jamboree Housing and the West Sacramento Housing Development Corporation. West Gateway Place Phase 1 opened in February 2017 with 76 affordable apartment homes. The City provided \$8.11 million in permanent financing, which includes \$1.1 million of State CDBG program income for public infrastructure needed to support the project. A second phase

is under development and City staff are working closely with the developer to secure funding for the project.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City staff participate in the local Continuum of Care known as the Yolo County Homeless and Poverty Action Coalition (HPAC) to ensure that all homeless activities are coordinated with local service providers, the Yolo County Department of Health and Human Services, the Housing Authority of Yolo County and other community partners.

The City shares in the cost for the Yolo County Homeless Coordinator position, along with Yolo County and the Cities of Davis, Woodland and Winters. There are no emergency shelters located in West Sacramento, however the City provides funding to Fourth and Hope, an emergency shelter in Woodland serving many homeless persons originating from West Sacramento. In 2013, the City assisted Friends of the Mission, a non-profit organization associated with Fourth and Hope, to acquire and rehabilitate four units of permanent supportive housing for formerly homeless persons using NSP3 funding received from the State of California. In the mid-1990s, the City provided State CDBG funding to Shores of Hope (formerly United Christian Centers of Sacramento) for the acquisition and rehabilitation of an 11-unit transitional housing facility which now serves transitional aged homeless youth.

For many years, the City has hosted the quarterly Northern California Homeless Roundtable fostering education and collaboration for service providers throughout the region. As noted above, the City is signatory to the ten-year plan entitled "One Piece at a Time: Ending and Preventing Homelessness for Yolo County Residents" adopted in 2009. The City is assisting with a revision of this document to focus on a coordinated entry system for all agencies and programs assisting homeless persons in Yolo County.

The City employs a full time Homeless Outreach Coordinator who provides outreach, case management, referrals and housing search assistance to at-risk and homeless persons. The Homeless Coordinator is part of a Community Intervention Program, a joint partnership between the City's Police Department and the Yolo County Health and Human Services Department facilitating referrals to services such as medical, mental health, social security, food stamps, substance abuse treatment, financial assistance and job counseling.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City is not a HUD ESG grant recipient, although several social service agencies working in West Sacramento receive funding through the State of California ESG program. As noted above, the City participates in Yolo County HPAC Continuum of Care deliberations regarding pressing community needs appropriate for ESG allocations received from the State of California. The City contributes to the salary of the Yolo County Homeless Coordinator who acts as staff to the Continuum of Care, coordinating Continuum of Care grant applications, grant management and reporting. In the past, HPAC members would make funding recommendations to the Yolo County Community Services Action Board for approval, but this process is under revision due to changes to the State's process for allocation and evaluation of ESG funded activities. The member agencies of HPAC, including the City, will comply with the new State requirements for allocation, performance standards and evaluation of outcomes.

Yolo County ESG recipient agencies use the HUD required Homeless Management and Information System (HMIS) to measure outcomes and coordinates services throughout Yolo County. Policies and procedures for using HMIS to create a coordinated entry system are in development. The system will allow homeless individuals to apply for services from a range of agencies through a single coordinated entry point.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Yolo County Homeless & Poverty Action Coalition
	Agency/Group/Organization Type	Services - Housing Services-Health Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City emails public notices for all CDBG public hearings and public review periods to the Yolo County Homeless & Poverty Action Coalition (HPAC), which then distributes the emails to their members. The City meets with the Yolo County Homeless & Poverty Action Coalition (HPAC) monthly. The City sent the draft 2018/2019 Annual Action Plan on May 11, 2018.
2	Agency/Group/Organization	West Sacramento Economic Development and Housing Commission
	Agency/Group/Organization Type	Housing Services-homeless Services-Employment Other government - Local Business Leaders Civic Leaders

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City's Economic Development and Housing (EDH) Commission is composed of seven West Sacramento residents tasked by the City Council to provide recommendations regarding affordable housing and economic development policy issues. The EDH Commission conducted a public hearing on January 24, 2018 to receive public comments regarding the availability of 2018/2019 CDBG funds and possible activities for funding. The Commission conducted a second public hearing on May 30, 2018 to receive public comment on the draft 2018/2019 Annual Action Plan.
3	Agency/Group/Organization	West Sacramento Parks, Recreation and Intergenerational Services Commission
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Other government - Local Civic Leaders
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Parks, Recreation and Intergenerational Services Commission is composed of eight City residents tasked by the City Council to provide recommendations on programs, facilities and services serving youth and the elderly; in addition to City recreational facilities and trails. The PRIS Commission received a presentation regarding the use of CDBG funds to date and was asked to provide comments on activities under consideration for 2018/2019 CDBG funding.</p>
4	<p>Agency/Group/Organization</p>	<p>Bryte and Broderick Community Action Network</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Business Leaders Civic Leaders Neighborhood Organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy</p>

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City emails public notices for all CDBG public hearings and public review periods to the Bryte and Broderick Community Action Network (BBCAN), which places the notices in their weekly email newsletters. The BBCAN email list includes hundreds of households, primarily located in the lower-income northern part of the City which includes the older neighborhoods of Bryte, Broderick and Washington (Census Tracts 101.01 and 101.02).
5	Agency/Group/Organization	West Sacramento Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Economic Development and Housing Commission includes members of the Chamber of Commerce. They provided comments at the January 24 and May 30, 2018 public hearings.
6	Agency/Group/Organization	Shores of Hope
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Shores of Hope invited staff to an on-site tour of their facilities and attended the January 24, 2018 and May 30, 2018 EDH Commission meeting and expressed a need for additional funding for rapid rehousing services.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

The City consulted all agencies known to have an interest in the needs of low income persons and all agencies identified in the Citizen Participation Plan as required for Annual Action Plan development.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Yolo County Homeless and Poverty Action Coalition (HPAC)	The 2018/2019 Annual Action Plan is consistent with the Yolo County 10 Year Homeless Plan completed by HPAC in 2008 entitled One Piece at a Time: Ending and Preventing Homelessness for Yolo County Residents. The Action Plan addresses goals to: 1) Create permanent housing for people who are homeless or at-risk of homelessness that is linked with supportive services; and 2) Facilitate and streamline access to housing and housing-related supportive services by people who are homeless or at-risk of homelessness.
Housing Element of the General Plan	City of West Sacramento Planning Department	The Annual Action Plan is consistent with goals in the 2013 update to the City's Housing Element including: HE-PR-1.6 pursuing funds for affordable housing; HE-PR-1.9 cooperation with housing providers; HE-PR-6.1 participation with HPAC; and HE-PR-6.6 development of housing for persons with special needs, such as persons with disabilities and persons experiencing homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

An initial public hearing was conducted before the City's Economic Development and Housing Commission on January 24, 2018 to announce the availability of CDBG funding for 2018/2019. Public comments were received regarding the needs of low-income persons and activities for funding consideration. A presentation was made to the Parks, Recreation and Intergenerational Services Commission on March 6, 2018 and the draft Annual Action Plan was sent to the Yolo County Homeless and Poverty Action Coalition (HPAC) on May 11, 2018. The HPAC serves as the local Continuum of Care and is composed of organizations primarily tasked with serving homeless persons. A second public hearing to receive comments on the first draft Annual Action Plan was held before the Economic Development and Housing Commission on May 30, 2018. A final public hearing was held before the City Council on June 27, 2018.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	A total of three newspaper ads were published for the all three of the public hearings held for citizen participation.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Staff from Shores of Hope and Yolo County Children's Alliance attended the public hearing.	Shores of Hope staff gave public comment requesting that rapid rehousing services be increased within the City.	All comments were received.	
3	Internet Outreach	Non-targeted/broad community	For each public hearing and public comment period, notices were published on the City's website. These notices included information and links to the program's documents.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Email Listservs	Local Continuum of Care	For each public hearing and noticing period, the City sent emails to the Broderick and Bryte Community Action Network, and the Homeless and Poverty Action Coalition. Shores of Hope responded to the email, and invited staff to an on-site visit of their facility. Staff accepted the invite and attended a tour of the facility and grounds where their services are offered.	Shores of Hope expressed the need for additional rapid rehousing services within the City.	All comments were received and noted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	Shores of Hope attended the May 30, 2018 Economic Development and Housing Commission Public Hearing. One resident spoke at the public hearing.	Shores of Hope expressed a need for an increase in rapid re-housing services. The sole resident who spoke at the public hearing requested that land be made available for the use of tiny homes.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

HUD has announced that the City of West Sacramento will receive \$446,498 in Entitlement CDBG funding for fiscal year 2018/2019. The City estimates \$130,000 in program income to be received within the 2018/2019 fiscal year from activities funded by previous years' State CDBG grants. In addition, residual funds from the 2016/2017 program year will be included in the 2018/2019 anticipated resources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	446,498	130,000	159,096	735,594	892,000	The expected amount available for the remainder of the Con Plan was based upon receiving an estimated \$446,000 per year for the next two years.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City plans on leveraging a portion of its CDBG allocation and program income to qualify for private foundation monies totaling an estimated \$3,000,000. These additional monies will help further the Permanent Supportive Housing project the City is currently working on.

In addition, the City endeavors to leverage federal funding with a number of State, local and private sources, including:

State of California

- \$4,130,888 from the State Affordable Housing and Sustainable Communities (AHSC) program for the Grand Gateway Transportation Infrastructure project to improve streets and sidewalks; and to provide ADA access, bike/pedestrian upgrades and transit improvements to the southern portion of the Washington neighborhood (Washington Target Area CT 101.01).

Local

- \$1,150,000 from the Sacramento Area Council of Governments (SACOG) Active Transportation Program funding for design and environmental review of an extension of the Sycamore Trail including a bike/pedestrian freeway overpass that links the low-income Glide/Evergreen Avenue neighborhood with schools, parks and other amenities to the south.
- \$1,100,000 as local match for the Sycamore Trail overpass design and environmental review.
- \$850,000 as local match for the Grand Gateway Transportation Infrastructure.
- \$20,000 for a portion of the cost of the Yolo County Homeless Coordinator position and a portion of overhead costs at the Fourth and Hope homeless winter shelter located in Woodland.
- \$200,000 to fund Downtown Streets Team program, a non-profit work experience program for homeless persons.
- \$70,536 for the City's full time Homeless Coordinator position providing outreach, referrals, and case management to persons experiencing homelessness and persons at-risk of homelessness.

Total leverage funds available in FY 2018/2019 = \$7,521,424

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

City-owned land could potentially be sold to a non-profit developer to support the construction of up to 85 units of permanent supportive housing for persons/families who are homeless or at-risk of homelessness.

Discussion

The City's federal Entitlement funds are only a portion of total funding allocated to serving the needs of low-income residents and neighborhoods. CDBG funds are allocated to projects where the funding can be used most efficiently, while more flexible funding sources are used for other critical service and infrastructure needs.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Reduce the Incidence and Impact of Homelessness	2016	2020	Homeless		Impact of Homelessness	CDBG: \$625,295	Housing for Homeless added: 65 Household Housing Unit
2	Increase Compliance with Fair Housing Laws	2016	2020	Non-Homeless Special Needs		Affirmatively Further Fair Housing Compliance	CDBG: \$21,000	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Reduce the Incidence and Impact of Homelessness
	Goal Description	<p>As in most areas of the nation, homelessness is a significant concern in West Sacramento. In 2013, the City used a State CDBG planning grant to initiate a dialogue around the impacts of homelessness between stakeholders including City staff, homeless persons, law enforcement, local residents, community groups, faith-based organizations, business owners and social service agencies. Over a five month period, a Homeless Action Plan was developed that included four key objectives:</p> <ul style="list-style-type: none"> • Prevention and early intervention activities; • creating housing available to persons experiencing homelessness or at-risk of homelessness; • integration of supportive services with housing to help the homeless access and maintain permanent housing; and • implementation and financing plan for addressing homelessness. <p>The Homeless Action Plan was intended to be an 18-month effort to make an impact on homelessness in the community. Of the 24 action items in the plan, most were accomplished. However housing units available to, and affordable to, persons experiencing homelessness remains a significant need. The most recent HUD Homeless Census (2015) identified 60 unsheltered homeless persons in West Sacramento. Four units of permanent supportive housing were developed using State of California Neighborhood Stabilization Program (NSP) funds, but this is not nearly enough to address the need. Rental rates have escalated rapidly over the past two years and rental vacancy rates are very low. The most common comment heard during the citizen participation process was a need for Permanent Supportive Housing for persons with disabilities who are homeless or were recently homeless.</p>
2	Goal Name	Increase Compliance with Fair Housing Laws
	Goal Description	The City's fair housing program encourages compliance with Fair Housing law through outreach, counseling, education, testing and enforcement. Landlord/tenant dispute resolution endeavors to reduce the incidence of homelessness by avoiding unnecessary evictions.

Projects

AP-35 Projects – 91.220(d)

Introduction

The number one goal of the 2016-2020 Consolidated Plan is to reduce the incidence of homelessness and its impacts on the community and persons who are homeless or at-risk of homelessness. The goal was based on community concerns voiced during public outreach and public hearing sessions, in addition to data from the homeless count conducted by the local Continuum of Care, the Yolo County Homeless and Poverty Action Coalition (HPAC) on January 26, 2015. The 2015 homeless count identified 167 homeless persons living in West Sacramento on the night of the count. Nearly half (80) were “unsheltered”, meaning that they had spent the previous night in a location that is not meant for human habitation such as a car, a tent or outside. The remaining “sheltered” homeless (87) were living in transitional housing or receiving temporary assistance to live in a motel. There is no emergency shelter available in West Sacramento. During the time of the 2015 count, the City was coordinating with Yolo County and the Yolo County Housing Authority to provide temporary shelter and supportive services to 65 homeless individuals who had been living in camps along the river. This temporary pilot program, known as Bridge to Housing, provided temporary shelter from November 2014 through March 2015 and continued supportive services for up to a year to increase participants' ability to maintain their housing.

The HPAC conducted a new homeless count in January 2017. The number of homeless had increased slightly to 174 persons, of whom 87 were unsheltered.

The most common concern voiced throughout the 2018/2019 citizen participation process was the scarcity of housing affordable to, and available to, persons experiencing homelessness or those at-risk of homelessness. To address this concern, more affordable housing is needed. Particularly housing targeted to the lowest income levels that has few barriers to entry for persons who have poor credit or rental history, persons with disabilities, and persons suffering from substance abuse issues. Often, these populations may need ongoing supportive services to successfully attain and maintain a permanent housing situation.

Projects

#	Project Name
1	Permanent Supportive Housing Project
2	Fair Housing Services
3	General Administration and Planning

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

West Sacramento has the highest percentage of chronically homeless individuals in Yolo County. Housing affordable to homeless, at-risk and extremely low-income persons is very limited and waiting lists are long. There are many barriers to housing including credit history, a history of evictions, criminal background, and the cost of rental and utility deposits. Homeless advocates encourage the development of low-barrier housing coupled with supportive services to promote successful maintenance of permanent housing. Mental health, healthcare and substance abuse treatment are critical to the success of many homeless persons.

Fair housing counseling and landlord/tenant dispute resolution services provide a complementary approach towards achieving the goal of reducing the incidence of homelessness. Resolving issues between vulnerable households and their landlords before they escalate to the point of an eviction can help many to maintain housing security.

AP-38 Project Summary
Project Summary Information

1	Project Name	Permanent Supportive Housing Project
	Target Area	
	Goals Supported	Reduce the Incidence and Impact of Homelessness
	Needs Addressed	Impact of Homelessness
	Funding	CDBG: \$625,295
	Description	Development of up to 65 units of permanent supportive housing with reduced barriers to entry targeted to persons who are homeless or at-risk of homelessness.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of persons/families that will benefit from the proposed activity is 65. The type of persons/families that will benefit from this activity are homeless persons/families or persons/families at-risk of homelessness.
	Location Description	The activities under this project will be undertaken within the south 1700-1800 block of West Capitol Avenue, north of Merkely Avenue.
	Planned Activities	The activities associated with this project include acquiring property and demoing the existing structures located on the property. Other possible activities include providing relocation services and off-site infrastructure improvements in support of the project.
2	Project Name	Fair Housing Services
	Target Area	
	Goals Supported	Increase Compliance with Fair Housing Laws
	Needs Addressed	Affirmatively Further Fair Housing Compliance
	Funding	CDBG: \$21,000
	Description	Public services funding will fund housing counseling, education, testing and tenant/landlord dispute resolution to reduce the incidence of discrimination and avoidable evictions.
	Target Date	1/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of persons/families benefiting from this activity is 20. The type of persons/families benefiting from this activity is low/moderate income persons or families.
	Location Description	

	Planned Activities	The planned activity for this project includes funding a contract for fair housing services.
3	Project Name	General Administration and Planning
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$89,299
	Description	General administration of the CDBG program and planning activities associated with CDBG eligible activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The 2016-2020 Consolidated Plan identified the Washington neighborhood (Census Tract 101.01) as a low-income area challenged with aging infrastructure, underutilized properties, derelict buildings, contaminated parcels (brownfields) and a lack of economic vitality. Fiscal year 2016/2017 CDBG funds were dedicated to the Washington Neighborhood Target Area. Fiscal year 2018/2019 funding is allocated to projects addressing citywide issues.

Geographic Distribution

Target Area	Percentage of Funds
Washington Neighborhood	0

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

2016/2017 CDBG funding allocated 100% of funding to the improvement of the River Walk Trail serving the Washington Neighborhood target area (Census Tract 101.01). In 2018/2019, 100% of funds are proposed for projects serving low-income persons, primarily those experiencing or at-risk of homelessness, on a citywide basis. Although persons experiencing homelessness are primarily found in the northern and eastern portions of West Sacramento, homelessness is a citywide issue and must be addressed across all geographic boundaries.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Working families face a tradeoff between lower cost housing and living close to major employment centers. According to the Center for Housing Policy, households at low- and moderate income levels spend an average of 8% of their income on transportation; whereas very low-income spend an average of 12% and extremely low-income spend an average of 24% of income on transportation. The study’s number one recommendation to improve the economic well-being of lower-income families is to consider housing and transportation together to ensure that affordable housing is situated near employment centers and transit nodes to reduce transportation costs and boost families’ disposable income.

One Year Goals for the Number of Households to be Supported	
Homeless	65
Non-Homeless	0
Special-Needs	0
Total	65

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	65
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	65

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The 2018/2019 CDBG allocation will be used for land acquisition in the support of the development of up to 65 units of housing targeted to persons who are homeless or at-risk of homelessness.

AP-60 Public Housing – 91.220(h)

Introduction

There are two public housing projects in West Sacramento that are operated by the Yolo County Housing Authority: 76 family units at Las Casitas and 63 senior units at Riverbend Manor. The Yolo County Housing Authority administers Housing Choice Vouchers (formerly known as Section 8) in West Sacramento.

Actions planned during the next year to address the needs to public housing

The two public housing projects in West Sacramento, Las Casitas and Riverbend Manor, are located in the Washington neighborhood. Residents will benefit from completion of the River Walk Park Trail Extension funded in fiscal year 2016/2017 as it is located only a few blocks from the projects.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

City housing staff participate in the Yolo County Housing Authority Family Self-Sufficiency (FSS) Program Coordinating Committee.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. HUD has designated the Yolo County Housing Authority as a high performing agency.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

As in most areas of the nation, homelessness is a significant concern in West Sacramento. In 2013, the City used a State CDBG planning grant to initiate a dialogue around the impacts of homelessness between stakeholders including City staff, homeless persons, law enforcement, local residents, community groups, faith-based organizations, business owners and social service agencies. Over a five month period, a Homeless Action Plan was developed that included four key objectives:

- Prevention and early intervention activities;
- creating housing available to persons experiencing homelessness or at-risk of homelessness;
- integration of supportive services with housing to help the homeless access and maintain permanent housing; and
- implementation and financing plan for addressing homelessness.

The Homeless Action Plan was intended to be an 18-month effort to make an impact on homelessness in the community. Of the 24 action items in the plan, most were accomplished. However housing units available to, and affordable to, persons experiencing homelessness remains a significant need. The most recent HUD Homeless Census (2015) identified 60 unsheltered homeless persons in West Sacramento. Eight units of permanent supportive housing were developed using State of California Neighborhood Stabilization Program (NSP) funds, but this is not nearly enough to address the need. Rental rates have escalated rapidly over the past two years and rental vacancy rates are very low. The most common comment heard during the citizen participation process was a need for Permanent Supportive Housing for persons with disabilities who are homeless or who recently became homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2018/2019, the City will:

- Employ a full-time City of West Sacramento Homeless Coordinator to conduct outreach, referrals to services, case management and housing search assistance for persons experiencing homelessness and those at imminent risk of homelessness.
- Continue to provide funding towards the full-time Yolo County Homeless Coordinator position.
- Work in coordination with the Downtown Streets Team (DST), a non-profit work experience program to address homelessness. Homeless persons who participate in the program will receive work readiness training, case management, and employment services. In addition, DST will host weekly success meetings to serve as a consistent check-in point for existing Team

Members, and as an entry point for people interested in joining the Team, and offer a venue to provide housing resources and job leads.

Addressing the emergency shelter and transitional housing needs of homeless persons

In 2018/2019 the City will:

- Continue to subsidize overhead costs at the Fourth and Hope Homeless Shelter (formerly the Wayfarer Center) located in Woodland, CA.
- Provide staff to participate in the Yolo County Homeless and Poverty Action Coalition (HPAC) which acts as the local Continuum of Care.
- Provide CDBG funds for the acquisition of vacant land or developed properties suitable for the development of up to 85 units of permanent supportive housing targeted to persons experiencing homelessness or at-risk of homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City has partnered with a non-profit affordable housing developer to develop housing affordable to, and available to homeless individuals and families, and homeless veterans and their families. During 2018/2019, the City anticipates to purchase vacant land or improved land suitable for the development of up to 85 units of permanent supportive housing.

Starting July 1, 2018, the City of West Sacramento will partner with Downtown Streets Team, a non-profit work experience program that uses a volunteer work experience model in which unhoused Team Members beautify their community in exchange for case management, employment services and a basic need stipend. The focus areas for the program will be along the West Capitol Avenue corridor and the River Walk Trail, which includes the Washington neighborhood.

The City's Homeless Coordinator works closely with service providers, primarily members of the Yolo County Homeless and Poverty Action Coalition (HPAC), the local Continuum of Care, to move homeless and at risk individuals and families into appropriate housing situations. The HPAC includes representatives from a wide array of service providers including: healthcare, mental health treatment, substance abuse treatment, financial assistance, food assistance, housing providers, the Veteran's Administration, schools and domestic violence/sexual assault assistance. These agencies work diligently to strengthen the housing stability of individuals and families in Yolo County.

In 2009, the City participated in a county-wide effort to apply for a HUD Homeless and Rapid Rehousing Program (HRRP) grant. The Yolo County program received accolades from HUD for its smooth implementation and success. The agency selected to lead the effort, the Yolo County Family Resource Center, continues to operate a Rapid Rehousing program in West Sacramento using ESG and other funding sources.

Friends of the Mission administers 7 beds of permanent supportive housing for formerly homeless that were developed using City of West Sacramento NSP3 funds received from the State of California. The Yolo County Housing Authority administers 2 units of permanent supportive housing for persons with mental disabilities in West Sacramento. Shores of Hope operates 11 units of transitional housing for unaccompanied, transitional aged youth.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In addition to the City's Homeless Coordinator noted above, the Yolo Family Resource Center (FRC) assists individuals and families to access the support and resources needed to encourage health, stability and self-sufficiency. The FRC operates a HUD funded Rapid-Rehousing program to help at risk individuals and families avoid becoming homeless. Shores of Hope provides employment counseling, and job training to extremely-low income persons. Member agencies of HPAC (the Continuum of Care) work closely with institutions to minimize the incidence of discharge into a homeless situation.

In addition, a portion of 2018/2019 CDBG funding will be allocated towards fair housing services that will include counseling and landlord/tenant dispute resolution services to provide a complementary approach towards achieving the goal of reducing the incidence of homelessness. Resolving issues between vulnerable households and their landlords before they escalate to the point of an eviction can help many to maintain housing security.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City's housing policies encourage the development of affordable housing and market rate housing. Development impact fees, environmental analysis, prevailing wage and conflicting requirements of the multiple funding sources needed to complete an affordable housing project result in escalating costs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City's Zoning Ordinance includes zoning for multifamily development and allows for a density bonus to projects that create affordable and/or senior housing.

The City's Inclusionary Ordinance (Municipal Code Chapter 15.40) is a key component of the City's affordable housing strategy. The ordinance requires developers of rental units to make at least 5% of rental units in a project affordable to very-low income households at or below 50% AMI and 5% affordable to low-income households at or below 60% AMI for a period of 55 years. For-sale projects must make at least 10% of units affordable to low-income households at or below 70% AMI for 45 years. Since adoption in 2005, the policy has created 388 units of housing affordable to households at or below 50% of AMI (very-low income), 428 units affordable to households at or below 80% AMI (low-income at 80%) and 67 units affordable to households at or below 120% of AMI (moderate-income). This is a total of 883 long-term affordable units in eleven years. Developers may propose an alternative method of meeting an inclusionary requirement, such as the payment of an in-lieu fee which is placed in the Housing Trust Fund for affordable housing development. Approval of an alternative is solely at the discretion of the City. Since implementation in 2011, the City has used the Housing Trust Fund to provide financial assistance to developers to create 69 units of affordable rental housing at The Rivermark and 76 units at West Gateway Place phase 1.

The City's 2013-2021 Housing Element of the General Plan indicates that the City will implement the following actions:

- HE-PR-6.5: Encourage housing developers to include mobility-impaired accessibility into project design, review regulations and procedures for City funded or operated housing programs to ensure that they do not include policies that exclude participation by persons with disabilities, and include accessibility considerations in the preparation of the City's infrastructure financing for housing and for residential neighborhoods.
- HE-PR-6.6: The City will work with housing providers to ensure that special housing needs are addressed for seniors, large families, female-headed households, single-parent households with

children, persons with disabilities and developmental disabilities, homeless individuals and families, and farmworker families.

Discussion:

Despite the City's affordable housing policies, development of affordable housing is still a lengthy and costly process. With the State's elimination of Redevelopment Agencies in 2012, the City's resources to provide assistance to developers are far more limited than in past years. This is compounded by proposed reductions in funding for affordable housing at the federal level.

AP-85 Other Actions – 91.220(k)

Introduction:

The Vision of the City of West Sacramento includes a commitment to quality public schools, educational programs, and vibrant neighborhoods with a range of quality housing choices for all residents.

Actions planned to address obstacles to meeting underserved needs

The City is an active participant in the Yolo County Homeless and Poverty Action Coalition (HPAC), the local Continuum of Care. The HPAC is committed to creating and sustaining a comprehensive, coordinated and balanced array of human services for homeless and low-income individuals and families within Yolo County.

In November 2016, the citizens of West Sacramento voted to approve Measure E which enacted a sales tax to provide funding for education, trails, roads and homelessness. Measure E funds were made available for the first time in fiscal year 2017/2018. The City will use \$250,000 towards the salary of a full time homeless services coordinator and towards services assisting the homeless to locate suitable housing. In addition, the City will use \$200,000 to support the Downtown Streets Team program, a nonprofit work experience program that uses a volunteer work experience model in which unhoused Team Members beautify their community in exchange for case management, employment services and a basic need stipend. The focus areas for the program will be along the West Capitol Avenue corridor and the River Walk Trail, which includes the Washington neighborhood.

Actions planned to foster and maintain affordable housing

The need for affordable housing is escalating throughout the Sacramento Region. The City continues to seek resources and opportunities for the development of affordable housing through partnership with nonprofit and for-profit housing developers. Since 2005, the City's Inclusionary Ordinance has required developers of market rate housing to produce affordable units or pay in-lieu fees to the City's Housing Trust Fund for future affordable housing development. The City will continue to enforce inclusionary requirements to promote the development of affordable housing.

Actions planned to reduce lead-based paint hazards

When funding is available, the City will seek to reinstate the Owner-Occupied Housing Rehabilitation Program that made available funding for lead-based paint remediation.

Actions planned to reduce the number of poverty-level families

In 2016, the City was designated as an LRNG organization committed to engaging youth in mentorship and job experiences to ensure that they can develop their full potential in life and work. To prepare

youth to be competitive in the job market of the future, the City created the Summer Steps program that hired 18 interns from 11th grade through graduate school, for summer 2017. In addition to receiving real-world job experience, participants are required to complete a series of tasks that will lead to a certification that they can include with college or job applications. For example, interns in the Economic Development and Housing Department are required to attend a City Council meeting, Commission meetings, a Microenterprise business class and similar tasks that provide exposure to both City operations and the economic development and affordable housing career fields.

The City is working with Sacramento City College to match job training opportunities at the West Sacramento campus to business needs in the City. As noted above, Measure E will fund educational services including preschool, tuition-free college and college savings accounts for West Sacramento residents.

Actions planned to develop institutional structure

The City's 2013 Homeless Update study and resulting Homeless Action Plan identified a need for improved communication and coordination between the City, the County and stakeholders of the homeless services delivery system. With implementation of the Action Plan, the situation has improved, but the City will continue to strive for more effective solutions to the needs of homeless persons and persons at risk of homelessness.

Actions planned to enhance coordination between public and private housing and social service agencies

The City continues to be an active participant in the Yolo County Homeless and Poverty Action Coalition (HPAC) as it facilitates coordination between public and private housing and social service agencies serving lower-income and homeless individuals and families. The City's Homeless Coordinator acts as a liaison between the City's housing programs, the Police Department, Yolo County Department of Health and Human Services (H&HS) and other social service agencies. The Homeless Coordinator is co-located at the County's West Sacramento H&HS offices to expedite referrals to needed services and to coordinate service delivery.

Discussion:

The City is committed to ensuring that the Vision of West Sacramento is realized for residents from all income levels and backgrounds.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City received a greater amount of Program Income throughout the 2016/2017 program year than what was initially anticipated, resulting in residual Program Income. This additional Program Income will therefore be reprogrammed for activities within the 2018/2019 program year. All CDBG funds are allocated to Low- and Moderate-Income Benefit projects. No funds are allocated to Urgent Need activities.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Proposal to the City of West Sacramento CDBG Program Year 2018/19

Shores of Hope

The Impact of Rapid Re-Housing Services in West Sacramento

In the last five years, the average cost of a one-bedroom rental in the city of West Sacramento has increased from \$1,118 to \$1,489, an increase of 33% (Zillow.com). While rent has increased, the incomes of families in West Sacramento has remained stagnant, resulting in an increase in homelessness in the city of West Sacramento. According to the U.S Department of Housing and Urban Development's 2017 Point-In-Time Homeless count in Yolo County, the city of West Sacramento is the city in Yolo County with the largest homeless population (YoloCounty.org). Shores of Hope's response to homelessness has been to participate in a subcontract with Empower Yolo that allows Shores of Hope to be an agency that provides Rapid Re-Housing Services.

Rapid Re-Housing Services is an intervention where individuals experiencing homelessness or who are at risk of becoming homeless due to a financial crisis or other crisis, are able to seek a tailored package of assistance that will allow them to ensure long-term housing stability. This intervention addresses each family's housing barriers in order to help them return to permanent housing as quickly as possible thus decreasing their exposure to homelessness. Rapid Re-Housing typically consists of financial support based on specific qualifications/need that can help clients with funding for a deposit, first and last month's rent, and moving costs. Services include case management, assistance with rental applications, and the search for rental properties within each client's budget. Rapid Re-Housing is not for individuals who are chronically homeless, but focuses on preventing future incidences in families who need extra support (HUDexchange.info).

According to Shores of Hope's Rapid Re-Housing Coordinator, the majority of clients seek Rapid Re-Housing Services due to a financial crisis and seek supportive services due to a lack of knowledge and comprehension of current housing laws and rental market. The average rent for a

one-bedroom unit in the city of West Sacramento is \$1,489 per month according to Zillow.com. In order for a family to qualify for a one-bedroom unit, a family must earn two to three times the rent price, which would be approximately \$2,978-\$4,467 monthly. With the average monthly income of Shores of Hope's Rapid Re-Housing families falling short of \$1,600, these low-income households are left with only \$27.50 weekly for other vital expenses that include groceries, clothing, and utility bills after rent. This financial challenge prevents families from qualifying for housing, because not only do they not meet income requirements, but also these families cannot save part of their income for a security deposit. Without Rapid Re-Housing Services, homeless families become trapped into cycles of paying for motel rooms, which cost approximately \$1,200 monthly, leaving families with only \$99.75 weekly for all other expenses.

Shores of Hope's Rapid Re-Housing Program aims to benefit low-to-moderate income households that are unable to find permanent housing due to financial crisis in a manner that is as fast as possible in order to minimize the impact of homelessness, optimize financial self-sufficiency, and further fair housing opportunities (HUDexchange.com). Since July of 2017, Shores of Hope's Rapid Re-Housing Coordinator has served 87 clients, which is approximately thirty families, in the last six months. Out of the thirty families that were assisted, twelve families were placed into permanent housing. The thirty families consisted of five two-parent households, eleven individuals without children, and fourteen single-parent households. This data indicates that this population is predominantly single-parent households with an average of 2.3 children per family. In fact, the number of children served in this period exceeds the number of adults by 43%. Shores of Hope's Rapid Re-Housing Program has served 43 homeless children. The average income of each family is approximately \$1,599, which includes wages from employment, assistance from unemployment benefits, Social Security income, and CalWORKs support.

What services does Shores of Hope's Rapid Re-Housing Program provide to the community of West Sacramento?

Clients are referred to the Shores of Hope Rapid Rehousing Program by Yolo County Social Services, Yolo County Children's Alliance, and the City of West Sacramento's Homeless Coordinator, as well as by word-of-mouth through community members. Once in contact with

Shores of Hope's Rapid Re-Housing Coordinator, each family can set an appointment and can follow the Yolo Collaborative Homeless Housing procedure that is as follows:

- 1) **Preparation of assistance request package** - The preparation of assistance request package involves completion of the following documentation:
 - a. Yolo Collaborative Homeless Housing Program application
 - b. A current financial budget
 - c. A thorough explanation and completion of the Rules of Participation document
 - d. Consent forms from several homeless services agencies in Yolo County
 - e. HMIS Adult Intake Form for every adult and the child version for each dependent minor
- 2) **Presentation by Shores of Hope's Rapid Re-Housing Coordinator** - Every Tuesday, Shores of Hope's Rapid Re-Housing Coordinator presents new cases at Empower Yolo in Woodland to staff from Empower Yolo, Legal Services of Northern California, and Turning Point.
- 3) **Assessment** - After the preparation of the assistance request package and caseload presentation, an assessment is made by the participating agencies mentioned above. If approved, each family has up to one year to find permanent housing and can reapply for the following year if permanent housing was unavailable. At this time, Shores of Hope's Rapid Re-Housing Coordinator followed up with each family at least two-three times a month and based on each interaction can refer clients to a variety of resources in the community that include legal services, domestic violence support, and Smarty Program for Social Security Income when appropriate.
- 4) **Case Management** - Once placed into permanent housing, Shores of Hope's Rapid Re-Housing Coordinator provides each family with six months of case management. The goal of each case management meeting is to optimize client's self-sufficiency by reviewing the written plan and budget to retain permanent housing, and if needed, advocates for clients in planned interactions with property management.

Shores of Hope is currently funded for 0.3 FTE for Rapid Re-Housing Services, which only allows for 12.5 hours a week. Twelve hours and thirty minutes is not enough time for the services listed above. For our staff to have sufficient time to fully meet the needs of West

Sacramento with Rapid Re-Housing Services, an additional 0.7 FTE is required. This would create the necessary 1.0 FTE that would allow the Rapid Re-Housing Coordinator to fully serve families in need by providing the following services that we currently are unable to provide or provide to the level needed:

- Assist families in the search for rentals
- Support families when they meet with property managers
- Aid in the completion of rental applications
- Connect with local property managers to build a network of apartment complexes that would be viable homes for families
- Weekly home visits

This increase in face-to-face contact and home visits with each family would aid in the ability of the Rapid Re-Housing Coordinator to support clients through each step of the process, ultimately assuring the maintenance of permanent housing beyond the first six months after placement. If the community of West Sacramento was able to provide full-time Rapid Re-Housing Services, Shores of Hope predicts that every six months over 50 families would be able to meet with our Rapid Re-Housing Coordinator. This expansion of services would aid in reaching the Community Development Block Grant's goal to provide fair housing council, education, and financial support to low-income families.

The ability to serve more families would also insure that West Sacramento received its fair share of the \$237,403 that is available Yolo County wide for this year, through Empower Yolo's Grant. As of this time, six months into the fiscal year, all that has been received by West Sacramento families is approximately \$5,000 provided to 12 families.

About Shores of Hope

Shores of Hope has been consistently serving the homeless population in the City of West Sacramento since 1988. Not only does Shores of Hope serve the homeless community with Rapid Re-Housing Services, but also has a variety of other programs that aim to benefit the homeless population of West Sacramento.

- **Transitional Housing Program** - Shore of Hope's Transitional Housing Program is for young adults from the ages of 18-21 who are transitioning out of foster care. At this time, we can provide housing for up to eighteen youth with the following supportive services:
 - Case management
 - Job search/resume building
 - Support in pursuing higher education
 - Transportation
 - Food bank
 - Clothing closet
- **House for Homeless Victims of Crime** - Our House for Homeless Victims of Crime is a collaboration with Empower Yolo that is partnered with the Yolo County District Attorney's Office. This house provides emergency shelter for up to eight homeless victims of any crime for up to six weeks. Shores of Hope extends the services that we provide to our Transitional Housing Program mentioned above to this population as well.
- **Mail Service** - Shores of Hope provides a mail service to 30-40 homeless individuals at any given time, where they are able to have their mail sent to our office. We can hold their mail for up to 30 days, and clients can pick it up during normal business hours Monday through Friday.
- **Food Bank** - Shores of Hope participates in a food distribution every 3rd Thursday of the month and Raley's Food for Families twice a year. Our food bank receives donations from Raley's Supermarkets and Yolo County Food Bank. This service benefits the homeless population as well as low-to-moderate income households. We distribute groceries to approximately 30-80 people every month and 200 families for Raley's Food for Families twice a year.

Budget

	Shores of Hope	City of West Sac.	Total
Revenue			
Shores of Hope General Fund	\$ 5,000		
HUD ESG	\$ 15,000		
City of West Sacramento CDBG		\$ 38,350	
Total Revenue	\$ 20,000	\$ 38,350	\$58,350
Expenses	0.3 FTE	0.7 FTE	1 FTE
Rapid Re-Housing Coordinator Salary \$17 per hour plus OT	\$ 10,950	\$ 25,560	\$36,510
Fringe Benefits @ 25%	\$ 2,740	\$ 6,390	\$ 9,130
Mobile Phone	\$ 600		\$ 600
Millage	\$ 1,300		\$ 1,300
Office Supplies	\$ 800		\$ 800
Copier printing	\$ 310		\$ 310
Subtotal	\$ 16,700	\$ 31,950	\$48,650
Admin @ 20%	\$ 3,300	\$ 6,400	\$ 9,700
Total Expenses	\$ 20,000	\$ 38,350	\$58,350

Budget Narrative

Income

Shores of Hope General Fund

Shores of Hope currently contributes the value of approximately \$5,000 per year toward the Rapid Rehousing effort in office infrastructure including supplies, office space, reception, document copying, and phone expenses.

HUD ESG

Empower Yolo provides a \$15,000 per year subcontract to Shores of Hope from their State Emergency Solutions Grant. These are pass-through funds from the State Department of Housing and Community Development, who have received these funds from Federal HUD Hearth Act funds.

Request to the City of West Sacramento CDBG Program

We are requesting \$38,350 in funds from the City of West Sacramento CDBG Program to cover 0.70 FTE salary for a Rapid Rehousing Coordinator and expenses related to the position.

Expenses Requested for 0.70 FTE for Rapid Re-housing Coordinator

Salary and Wages

Salary is at a rate of \$17 per hour for a 0.70 FTE or 1,456 hours x \$17 total of \$24,752 and overtime that is often a requirement of the position at 31.7 hours or 31.7 x \$25.50 = \$808. Total salary and wages requested is \$25,560.

Employer Benefits

Employer Benefits including taxes, health and dental insurance, and worker's comp constitutes 25% of regular salary and overtime, for a total of \$6,390 adjusted for rounding.

Administration

The total amount of funds requested for salary and related expenses are \$31,950. 20% for administration is \$6,400 adjusted for rounding. This is the amount for fiscal administration, Executive Director Salary, insurance, office occupancy, and other administrative costs.

Grantee Unique Appendices

PROOF OF PUBLICATION
(2015.5 CCP)

This space is for the County Clerk's filing stamp

STATE OF CALIFORNIA
County of Yolo

I am a citizen of the United States and a resident of the County aforesaid. I am over the age of 18 years, and not a party to or interested in the above entitled-matter. I am the principal clerk of the printer of the NEWS-LEDGER, a newspaper of general circulation printed and published in the County of Yolo, and which newspaper has been adjudged a Newspaper of General Circulation by the Superior Court of the County of Yolo, State of California, under date of June 4, 1973, Case Number 29812, and under date of September 4, 2009, Case Number CV PT 091432; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil) has been published in each regular and online issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

6/13/2018

All in the year 2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Chris Macko
Signature: Chris Macko

Date: 6/13/2018

The NEWS-LEDGER
1040 W Capitol Ave., Suite B
West Sacramento, Ca. 95691
(916)371-8030
www.news-ledger.com

Notice of Public Hearing

June 27, 2018

NOTICE OF PUBLIC HEARING

The West Sacramento City Council will conduct a public hearing on June 27, 2018 at 7:00 p.m. to receive comments on the draft 2018/2019 Community Development Block Grant (CDBG) Annual Action Plan. Interested persons are invited to attend. The hearing will be held at the City of West Sacramento Civic Center, second floor, 1110 West Capitol Ave., West Sacramento, California 95691. In compliance with the ADA, if you need assistance to participate in this meeting, you should contact the City Clerk at (916) 617-4550. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations or to make interpreter services available to assure accessibility at the meeting. The Civic Center is handicapped accessible. The City of West Sacramento receives an annual allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The 2018/2019 Annual Action Plan will cover the third year of the City's 2016-2020 Consolidated Plan. CDBG funds must be used for projects that meet at least one of the three HUD national objectives: 1) benefitting low- and moderate-income households; 2) addressing slums or blight conditions; or 3) addressing an urgent need such as flood or earthquake damage. The City will receive \$446,498 in Entitlement CDBG funding for fiscal year 2018/2019 and receive an estimated \$130,000 in program income.

The 2018/2019 Annual Action Plan will cover the third year of the City's 2016-2020 Consolidated Plan. The 2016-2020 Consolidated Plan goals are: 1) reduce the incidence and impact of homelessness; 2) achieve goals in the Washington Sustainable Community Strategy; 3) strengthen economic opportunities for lower-income households; and 4) affirmatively further fair housing compliance. Information may be obtained, or a public file on CDBG activities may be reviewed, at the above address between the hours of 8:00 a.m. and 5:00 p.m. on weekdays. Questions or comments may be directed to Amber Whitaker, Community Investment Specialist, at (916) 617-4555 or by email to housing@cityofwestsacramento.org. The City of West Sacramento promotes fair housing and makes all programs available to low- and moderate-income households regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or disability.
AVISO DE AUDIENCIA

Page 1 of 2

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STATE OF CALIFORNIA
County of Yolo

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5/19/2018

All in the year 2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Chris Macko
Signature: Chris Macko

Date: 5/19/2018

The NEWS-LEDGER
1040 W Capitol Ave., Suite B
West Sacramento, Ca. 95691
(916)371-8030
www.news-ledger.com

Public Notice

Annual Action Plan

A final public hearing regarding the 2018/2019 CDBG Annual Action Plan will be held before the City Council on June 27, 2018 at 7:00 p.m. at the West Sacramento Civic Center, Second Floor, 1110 West Capitol Avenue, West Sacramento, CA 95691.

The City of West Sacramento promotes fair housing and makes all programs available to low- and moderate-income households regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or disability.

Aviso del Período de Revisión Pública para el Plan de Acción Anual Preliminar 2018/2019 para el Programa de Subsidios Globales de Desarrollo Comunitario (CDBG), por sus siglas en inglés)

El período de revisión pública de 30 días del Plan de Acción Anual Preliminar 2018/2019 de la subvención Subsidios Globales de Desarrollo Comunitario (CDBG) de la Ciudad de West Sacramento estará disponible para su revisión y comentarios por un período de 30 días del día el 12 de mayo de 2018 hasta el 10 de junio de 2018 en la ciudad de West Sacramento, Departamento de Desarrollo Económico y Vivienda, 1110 West Capitol Avenue, West Sacramento, CA 95691; en la sucursal de West Sacramento de la Biblioteca del Condado de Yolo (Biblioteca Arthur F. Turner), 1212 Mockley Avenue, West Sacramento, CA 95691; y en línea en www.cityofwestsacramento.org.

La Ciudad de West Sacramento recibe una asignación anual de fondos CDBG del Departamento de Vivienda y Desarrollo Urbano (HUD, por sus siglas en inglés) de EE. UU. Como condición de la subvención, se requiere que la Ciudad desarrolle un Plan de Acción Anual que describa cómo se usarán los fondos para cumplir las metas establecidas en el Plan Consolidado de cinco años aprobado por HUD. El Plan de Acción Anual 2018/2019 cubrirá el tercer año del Plan Consolidado 2016-2020 de la Ciudad. La asignación CDBG de la Ciudad de West Sacramento para el año fiscal 2018/2019 es de \$446,498 más \$130,000 en ingresos de programa, además de recursos de años anteriores. Acciones recomendadas para el Plan de Acción Anual CDBG 2018/2019 de CDBG:

• Meta #1: Reducir la incidencia de personas sin hogar al proporcionar fondos para respaldar el desarrollo de hasta 65 unidades de vivienda de apoyo permanente para personas sin hogar o en riesgo de quedarse sin hogar (\$625,293).

• Meta #2: Incrementar el cumplimiento con la ley de Vivienda Justa mediante la provisión de servicios de educación, pruebas y asesoramiento sobre equidad de vivienda (\$21,000).

• Gastos generales de administración y planificación no deben exceder el 20% de la asignación del HUD más los ingresos de programa.

Comentarios por escrito pueden enviarse antes del 10 de junio de 2018 a: Amber Whitaker, Especialista en Inversión Comunitaria, City of West Sacramento, 1110 West Capitol Ave., West Sacramento, CA 95691 o por correo electrónico a amberw@cityofwestsacramento.org. Se puede obtener información o se puede revisar un archivo público sobre las actividades de CDBG, en la dirección anterior entre las 8:00 a.m. y 5:00 p.m. de lunes a viernes. Para preguntas o comentarios pueden dirigirse a Amber Whitaker, Especialista en Inversión Comunitaria, al (916) 617-4555 o por correo electrónico a amberw@cityofwestsacramento.org.

El 27 de junio de 2018 a las 7:00 p.m. se llevará a cabo una audiencia pública final con respecto al Plan de Acción Anual CDBG 2018/2019 de la subvención CDBG en el Centro Cívico de West Sacramento, segundo piso, 1110 West Capitol Avenue, West Sacramento, CA 95691.

La Ciudad de West Sacramento promueve la vivienda justa y pone todos los programas a disposición de familias de ingresos bajos y moderados, independientemente de su edad, raza, color, religión, sexo, origen nacional, preferencia sexual, estado civil o discapacidad.
May 9 al 1790

Page 2 of 2

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STATE OF CALIFORNIA
County of Yolo

I am a citizen of the United States and a resident of the County aforesaid. I am over the age of 18 years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the NEWS-LEDGER, a newspaper of general circulation printed and published in the County of Yolo, and which newspaper has been adjudged a Newspaper of General Circulation by the Superior Court of the County of Yolo, State of California, under date of June 4, 1973, Case Number 29812, and under date of September 4, 2009, Case Number CV PT 091432; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

5/16/2018

All in the year 2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Chris Macko
Signature: Chris Macko

Date: 5/16/2018

The NEWS-LEDGER
1340 W Capitol Ave., Suite B
West Sacramento, Ca. 95691
(916)371-0030
www.news-ledger.com

NOTICE OF PUBLIC HEARING

The City of West Sacramento Economic Development and Housing Commission will conduct a public hearing on May 30, 2018 at 6:00 p.m. to receive comments on the draft 2018/2019 Community Development Block Grant (CDBG) Annual Action Plan. Interested persons are invited to attend. The hearing will be held at the City of West Sacramento Civic Center, second floor, 1110 West Capitol Ave., West Sacramento, California 95691. In compliance with the ADA, if you need assistance to participate in this meeting, you should contact the City Clerk at (916) 617-4500. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations or to make interpreter services available to assure accessibility at the meeting. The Civic Center is handicapped accessible.

The City of West Sacramento receives an annual allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The 2018/2019 Annual Action Plan will cover the third year of the City's 2016-2020 Consolidated Plan. CDBG funds must be used for projects that meet at least one of the three HUD national objectives: 1) benefiting low- and moderate-income households; 2) addressing slums or blight conditions; or 3) addressing an urgent need such as flood or earthquake damage. The City will receive \$446,498 in Entitlement CDBG funding for fiscal year 2018/2019 and receive an estimated \$150,000 in program income.

The 2018/2019 Annual Action Plan will cover the third year of the City's 2016-2020 Consolidated Plan. The 2016-2020 Consolidated Plan goals are: 1) reduce the incidence and impact of homelessness; 2) achieve goals in the Washington Sustainable Community Strategy; 3) strengthen economic opportunities for lower-income households; and 4) affirmatively further fair housing compliance.

The draft 2018/2019 Annual Action Plan will be available for review and comment from May 12, 2018 through June 10, 2018 at the City of West Sacramento Economic Development and Housing Department, 1110 West Capitol Avenue, West Sacramento, CA 95691; at the West Sacramento

branch of the Yolo County Library (Arthur F. Turner Library), 1212 Merkle Avenue, West Sacramento, CA 95691; and online at www.cityofwestsacramento.org.

Written comments may be submitted by June 10, 2018 to Amber Whitaker, Community Investment Specialist, City of West Sacramento, 1110 West Capitol Ave., West Sacramento, CA 95691. Information may be obtained, or a public file on CDBG activities may be reviewed, at the above address between the hours of 9:00 a.m. and 5:00 p.m. on weekdays. Questions or comments may be directed to Amber Whitaker, Community Investment Specialist, at (916) 617-4555 or by email to

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Notice of Public Hearing

English and Spanish

MAY 30, 2018

housing@cityofwestsacramento.org. The City of West Sacramento promotes fair housing and makes all programs available to low- and moderate-income households regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or disability.

AVISO DE AUDIENCIA PÚBLICA

La Comisión de Vivienda y Desarrollo Económico de la Ciudad de West Sacramento llevará a cabo una audiencia pública el 30 de mayo 2018 a las 6:00 p.m. para recibir comentarios sobre la copia preliminar del Plan de Acción Anual 2018/2019 de la Subvención de Subsidios Globales para el Desarrollo Comunitario (CDBG, por sus siglas en inglés). Invitamos a las personas interesadas asistir a la audiencia pública. La audiencia pública se llevará a cabo en la Cámara del Consejo Municipal localizada en el 1110 West Capitol Ave., Segundo Piso, West Sacramento, CA 95691. De acuerdo con la ley ADA, si necesita ayuda para participar en la audiencia pública comuníquese con el Secretario Municipal. Se le pide al público venir con 72 horas de anticipación si requieren ayuda para hacer las adaptaciones razonables o servicios de interpretación disponibles para asegurar accesibilidad a la audiencia pública. El evento también es accesible a personas discapacitadas. La Ciudad de West Sacramento recibe una asignación anual de fondos CDBG del Departamento Federal de Vivienda y Desarrollo Urbano (HUD, por sus siglas en inglés). El Plan de Acción Anual 2018/2019 cubrirá el tercer año del Plan Consolidado 2016-2020. Los fondos del CDBG deben utilizarse para proyectos que cumplan por lo menos uno de los tres objetivos nacionales de HUD: 1) beneficiar a familias de ingresos bajos y moderados; 2) hacer frente a los barrios pobres o condiciones tóxicas; o 3) hacer frente a una necesidad urgente tal como daños por inundación o terremoto. La Ciudad recibirá una asignación de fondos CDBG de \$446,498 y un estimado de \$150,000 en ingresos del Programa. El Plan de Acción Anual 2018/2019 cubrirá el tercer año del Plan Consolidado 2016-2020. Los objetivos del Plan Consolidado 2016-2020 son: 1) reducir la

incidencia y el impacto de la pobreza sin hogar; 2) alcanzar los objetivos de la Estrategia Sostenible de la Comunidad de Washington; 3) fortalecer las oportunidades económicas para las familias de ingresos bajos; y 4) confirmación afirmativa del cumplimiento de la equidad de vivienda.

La copia preliminar del Plan de Acción Anual 2018/2019 estará disponible para un período de comentario público del 12 de mayo 2018 hasta el 10 de junio 2018 en la Ciudad de West Sacramento, Departamento de Desarrollo Económico y Vivienda, 1110 West Capitol Avenue, West Sacramento, CA 95691; en la sucursal de West Sacramento de la Biblioteca del Condado de Yolo (Biblioteca Arthur F. Turner), 1212 Merkle Avenue, West Sacramento, CA 95691; y en línea en www.cityofwestsacramento.org. Comentarios por escrito podrán presentarse hasta el 10 de junio 2018.

En la siguiente dirección: Amber Whitaker, Community Investment Specialist, City of West Sacramento, 1110 West Capitol Avenue, West Sacramento, CA 95691.

Adicionalmente, personas pueden obtener información o examinar un archivo público relacionado con las actividades del programa CDBG en la dirección mencionada de lunes a viernes durante las 8 a.m. y 5 p.m. La asistencia técnica está disponible para grupos que representan a residentes de bajos ingresos que estén interesados en solicitar fondos del programa CDBG para un programa o proyecto. Preguntas o comentarios pueden ser dirigidas a Amber Whitaker, Community Investment Specialist, al teléfono 916-617-4555 o por correo electrónico a housing@cityofwestsacramento.org.

La Municipalidad promueve la vivienda justa y ofrece todos sus programas a familias de bajos ingresos sin importar la edad, raza, color, religión, sexo, origen nacional, preferencia sexual, estado civil, la presencia de niños menores de 18 años o incapacidad física o mental.

May 16 al 1807

PROOF OF PUBLICATION
(2015.5 CCP)

STATE OF CALIFORNIA
County of Yolo

I am a citizen of the United States and a resident of the County aforesaid. I am over the age of 18 years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the NEWS-LEDGER, a newspaper of general circulation printed and published in the County of Yolo, and which newspaper has been adjudged a Newspaper of General Circulation by the Superior Court of the County of Yolo, State of California, under date of June 4, 1973, Case Number 29812, and under date of September 4, 2009, Case Number CV PT 091432; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

1/10/2018

All in the year 2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Chris Macko
Signature: Chris Macko

Date: 1/10/2018

The NEWS-LEDGER
1040 W Capitol Ave., Suite B
West Sacramento, Ca. 95691
(916)371-8030
www.news-ledger.com

CITY OF WEST SACRAMENTO
NOTICE OF PUBLIC HEARING

The City of West Sacramento Economic Development and Housing Commission will conduct a public hearing on January 24, 2018 at 8:00 p.m. to announce the availability of federal Community Development Block Grant (CDBG) funds for program year 2018/2019 and to receive public comment regarding programs and projects that may be considered for funding.

The City of West Sacramento receives an annual allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD). As a condition of the grant, the City is required to develop an Annual Action Plan outlining how funds will be used to meet goals set in a HUD-approved five-year Consolidated Plan. The 2018/2019 Annual Action Plan will cover the third year of the City's 2016-2020 Consolidated Plan. The 2016-2020 Consolidated Plan goals are: 1) reduce the incidence and impact of homelessness; 2) achieve goals in the Washington Sustainable Community Strategy; 3) strengthen economic opportunities for low-income households, and 4) affirmatively further fair housing compliance.

Interested persons are invited to attend. The hearing will be held at the City of West Sacramento Civic Center, second floor, 1110 West Capitol Ave., West Sacramento, California 95691. In compliance with the ADA, if you need assistance to participate in this meeting, you should contact the City Clerk at (916) 617-1509. Notification 72 hours prior to the meeting will enable the City to make reasonable accommodations or to make interpreter services available to ensure accessibility at the meeting. The Civic Center is handicapped accessible. CDBG funds must be used for projects that meet at least one of the three HUD national objectives: 1) benefiting low and moderate-income households; 2) addressing slums or blight conditions; or 3) addressing an urgent need such as flood or earthquake damage. Eligible projects include, but are not limited to: public infrastructure, parks, affordable housing and job creation; in addition to public services such as programs serving the homeless, disabled, elderly or low-income persons. Public facility development may be eligible for projects such as acquisition or rehabilitation of shelters, health clinics, or youth centers benefiting low- and moderate-income families. The City estimates an allocation of funds close to the prior year's CDBG allocation of \$446,077 and an estimated \$100,000 in program income to be available during program year 2018/2019.

The draft 2018/2019 Annual Action Plan will be available for review and comment from March 1, 2018 through March 30, 2018 at the City of West Sacramento, Economic Development and Housing Department, 1110 West Capitol Avenue, West Sacramento, CA 95691 and at the West Sacramento branch of the Yolo County Library (Arthur F. Turner Library), 1212 Mendley Avenue, West Sacramento, CA 95691; and online at www.cityofwestsacramento.org.
Ciudad de West Sacramento
Aviso de Audiencia Pública
La Comisión de Desarrollo Económico y Vivienda de la Ciudad de West Sacramento realizará una audiencia pública el 24 de enero de 2018 a las 8:00 p.m. para anunciar la disponibilidad de fondos federales de Subvenciones Globales de Desarrollo Comunitario (CDBG), por sus siglas en inglés para el año del programa 2018/2019 y para recibir comentarios públicos sobre programas y proyectos que pueden considerarse para financiamiento.

La Ciudad de West Sacramento recibe una asignación anual de fondos CDBG del Departamento de Vivienda y Desarrollo Urbano (HUD), por sus siglas en inglés de ER, HUD. Como condición de la subvención, se requiere que la Ciudad desarrolle un Plan de Acción Anual que describa cómo se usarán los fondos para cumplir los metas establecidas en el Plan Consolidado de Cinco Años aprobado por HUD. El Plan de Acción Anual 2018/2019 cubrirá el tercer año del Plan Consolidado 2016-2020 de la Ciudad. Los objetivos del Plan Consolidado 2016-2020 son: 1) reducir la incidencia y el impacto de la falta de vivienda; 2) lograr los objetivos en la Estrategia Comunitaria Sostenible de Washington; 3) fortalecer las oportunidades económicas para los hogares de ingresos bajos; y 4) confirmación afirmativa del cumplimiento de la equidad de vivienda.
Las personas interesadas están invitadas a asistir. La audiencia se llevará a cabo en el Centro Cívico de la Ciudad de West Sacramento, segundo piso, 1110 West Capitol Ave., West Sacramento, CA 95691. En cumplimiento con la Ley Sobre Estadocuidados con Discapacitados (ADA), por sus siglas en inglés, al necesario puede para participar en la audiencia pública comunicarse con el Secretario Municipal. Se le pide al público asistir con 72 horas de anticipación si requiere ayuda para hacer las adaptaciones razonables o servicios de interpretación disponibles para asegurar accesibilidad a la audiencia pública. El financiamiento es accesible a personas discapacitadas.
Los fondos del CDBG deben utilizarse para proyectos que cumplan con lo menos uno de los tres objetivos nacionales de HUD: 1) beneficiar a familias de ingresos bajos y moderados; 2) hacer frente a las hordas pobres o condiciones blanda; o 3) hacer frente a una necesidad urgente tal como daños por inundación o terremotos. Los proyectos elegibles incluyen, pero no se limita a: infraestructura pública, parques, vivienda asequible y creación de empleo; además de los servicios públicos, como los programas destinados a personas sin hogar, discapacitadas, ancianos o de ingresos bajos. El desarrollo de instalaciones públicas puede ser elegible para proyectos tales como la adquisición o rehabilitación de refugios, clínicas o centros juveniles que benefician a familias de ingresos bajos y moderados. La Ciudad estima una asignación de fondos cerca de la asignación de fondos anterior de \$446,077 y

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Notice of Public Hearing

January 24, 2018

La Ciudad de West Sacramento recibe una asignación anual de fondos CDBG del Departamento de Vivienda y Desarrollo Urbano (HUD), por sus siglas en inglés de ER, HUD. Como condición de la subvención, se requiere que la Ciudad desarrolle un Plan de Acción Anual que describa cómo se usarán los fondos para cumplir los metas establecidas en el Plan Consolidado de Cinco Años aprobado por HUD. El Plan de Acción Anual 2018/2019 cubrirá el tercer año del Plan Consolidado 2016-2020 de la Ciudad. Los objetivos del Plan Consolidado 2016-2020 son: 1) reducir la incidencia y el impacto de la falta de vivienda; 2) lograr los objetivos en la Estrategia Comunitaria Sostenible de Washington; 3) fortalecer las oportunidades económicas para los hogares de ingresos bajos; y 4) confirmación afirmativa del cumplimiento de la equidad de vivienda.
Las personas interesadas están invitadas a asistir. La audiencia se llevará a cabo en el Centro Cívico de la Ciudad de West Sacramento, segundo piso, 1110 West Capitol Ave., West Sacramento, CA 95691. En cumplimiento con la Ley Sobre Estadocuidados con Discapacitados (ADA), por sus siglas en inglés, al necesario puede para participar en la audiencia pública comunicarse con el Secretario Municipal. Se le pide al público asistir con 72 horas de anticipación si requiere ayuda para hacer las adaptaciones razonables o servicios de interpretación disponibles para asegurar accesibilidad a la audiencia pública. El financiamiento es accesible a personas discapacitadas.
Los fondos del CDBG deben utilizarse para proyectos que cumplan con lo menos uno de los tres objetivos nacionales de HUD: 1) beneficiar a familias de ingresos bajos y moderados; 2) hacer frente a las hordas pobres o condiciones blanda; o 3) hacer frente a una necesidad urgente tal como daños por inundación o terremotos. Los proyectos elegibles incluyen, pero no se limita a: infraestructura pública, parques, vivienda asequible y creación de empleo; además de los servicios públicos, como los programas destinados a personas sin hogar, discapacitadas, ancianos o de ingresos bajos. El desarrollo de instalaciones públicas puede ser elegible para proyectos tales como la adquisición o rehabilitación de refugios, clínicas o centros juveniles que benefician a familias de ingresos bajos y moderados. La Ciudad estima una asignación de fondos cerca de la asignación de fondos anterior de \$446,077 y

un estimado de \$100,000 en ingresos del Programa que estará disponible durante el año del programa 2018/2019.
La copia preliminar del Plan de Acción Anual 2017/2018 está disponible para un periodo de comentario público del 1 de marzo de 2018 hasta el 30 de marzo de 2018 en la Ciudad de West Sacramento, Departamento de Desarrollo Económico y Vivienda, 1110 West Capitol Avenue, West Sacramento, CA 95691 y en la sucursal de West Sacramento de la Biblioteca del Condado de Yolo (Biblioteca Arthur F. Turner), 1212 Mendley Avenue, West Sacramento, CA 95691; y en línea en www.cityofwestsacramento.org.
Los comentarios por escrito pueden enviarse antes del 30 de marzo de 2018 a Amber Whitaker, Especialista en Inversión Comunitaria, City of West Sacramento, 1110 West Capitol Ave., West Sacramento, CA 95691. Adicionalmente, personas pueden obtener información o usar un archivo público relacionado con las actividades del programa CDBG en la dirección mencionada de lunes a viernes durante las 8 a.m. y 5 p.m. Se ofrecerá asistencia a grupos que representen a residentes de bajos ingresos que están interesados en aprender sobre el financiamiento de CDBG para programas o proyectos. Las preguntas o comentarios pueden dirigirse a Amber Whitaker, Especialista en Inversión Comunitaria, al (916) 617-4552 o por correo electrónico a amwhit@cityofwestsacramento.org.
La Ciudad de West Sacramento promueve la vivienda justa y pone todos los programas a disposición de las familias de ingresos bajos y moderados, independientemente de su edad, raza, color, religión, sexo, origen nacional, preferencia sexual, estado civil o discapacidad.
Jan 10 11:58

Grantee SF-424's and Certification(s)

OMB Number 4940-0004
Expiration Date: 10/31/2019

Application for Federal Assistance SF-424		
<p>* 1. Type of Submission:</p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<p>* 2. Type of Application:</p> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<p>* If Revision, select appropriate identifier:</p> <input type="text"/>		
<p>* Other (Specify):</p> <input type="text"/>		
<p>* 3. Date Received:</p> <input type="text"/>		<p>4. Applicant Identifier:</p> <input type="text"/>
<p>5a. Federal Entity Identifier:</p> <input type="text"/>		<p>5b. Federal Award Identifier:</p> <input type="text"/>
<p>State Use Only:</p>		
<p>6. Date Received by State:</p> <input type="text"/>		<p>7. State Application Identifier:</p> <input type="text"/>
<p>B. APPLICANT INFORMATION:</p>		
<p>* a. Legal Name: <input type="text" value="City of West Sacramento"/></p>		
<p>* b. Employer/employer Identification Number (EIN/TIN):</p> <input type="text" value="042862972"/>		<p>* c. Organizational DUNS:</p> <input type="text" value="0384804370000"/>
<p>d. Address:</p>		
<p>* Street: <input type="text" value="1110 West Capitol Avenue"/></p>		
<p>Street2: <input type="text"/></p>		
<p>* City: <input type="text" value="West Sacramento"/></p>		
<p>County/Parish: <input type="text" value="Yuba"/></p>		
<p>* State: <input type="text" value="CA, California"/></p>		
<p>Province: <input type="text"/></p>		
<p>* Country: <input type="text" value="USA - US (PO, APO, FPO)"/></p>		
<p>* Zip / Postal Code: <input type="text" value="95671-2717"/></p>		
<p>e. Organizational Unit:</p>		
<p>Department Name:</p> <input type="text" value="Economic Development & Housing"/>		<p>Division Name:</p> <input type="text"/>
<p>f. Name and contact information of person to be contacted on matters involving this application:</p>		
<p>Prefix: <input type="text" value="Ms."/></p>		<p>* First Name: <input type="text" value="AmLer"/></p>
<p>Middle Name: <input type="text"/></p>		
<p>* Last Name: <input type="text" value="Whitlock"/></p>		
<p>Suffix: <input type="text"/></p>		
<p>Title: <input type="text" value="Community Investment Specialist"/></p>		
<p>Organizational Affiliation:</p> <input type="text" value="City of West Sacramento"/>		
<p>* Telephone Number: <input type="text" value="916 617 4555"/></p>		<p>Fax Number: <input type="text" value="916 373 6648"/></p>
<p>* Email: <input type="text" value="amLerw@cityofwestsacramento.org"/></p>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type:	<input type="text" value="C: City or Township Government"/>
Type of Applicant 2: Select Applicant type:	<input type="text"/>
Type of Applicant 3: Select Applicant type:	<input type="text"/>
Other (specify):	<input type="text"/>
* 10. Name of Federal Agency:	<input type="text" value="U.S. Department of Housing and Urban Development"/>
11. Catalog of Federal Domestic Assistance Number:	<input type="text" value="14.218"/>
CFDA Title:	<input type="text" value="Community Development Block Grant/Entitlement Grants"/>
* 12. Funding Opportunity Number:	<input type="text"/>
* Title:	<input type="text"/>
13. Competition Identification Number:	<input type="text"/>
Title:	<input type="text"/>
14. Areas Affected by Project (Cities, Counties, States, etc.):	<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
* 15. Descriptive Title of Applicant's Project:	<input type="text" value="City of West Sacramento FY 2018-2019 CD50 Annual Action Plan"/>
Attach supporting documents as specified in agency instructions.	<input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant: **3, 6** * b. Program/Project: **3, 6**

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: **07/01/2018** * b. End Date: **06/30/2019**

18. Estimated Funding (\$):

* a. Federal	446,788.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	130,000.00
* g. TOTAL	576,498.

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?
 a. This application was made available to the State under the Executive Order 12372 Process for review on:
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
 Yes No
 If "Yes", provide explanation and attach:

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)
 ** I AGREE
 ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.


Authorized Representative:

Prefix: **Mr.** * First Name: **Merlin**
 Middle Name:
 * Last Name: **Futtie**
 Suffix:

* Title: **City Manager**

* Telephone Number: **916-917-4366** * Fax Number: **916-372-6785**

* Email: **mfuttie@cityofwestsacramento.org**

* Signature of Authorized Representative:  * Date Signed: **6/29/18**

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

6/28/18
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by JTLJ.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvement's financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, D, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

M. D. H.
Signature of Authorized Official

6/28/18
Date

City Manager
Title